



Mayor and Cabinet

Report title: Upgrade of the CCTV cameras and control room equipment to IP.

Date: 13 January 2021

Key decision: Yes

Class: Part 1 (split)

Ward(s) affected: All

Contributors:

Gary Connors, Strategic Community Safety Services Manager
Daniel Fish-Halvorsen, Public Space CCTV Manager,

Comments for and on behalf of the Director of Law, Governance & HR
Stephanie Fleck /Principal Lawyer (Tel: 0208 314 9968 / email:
Stephanie.Fleck@lewisham.gov.uk

Outline and recommendations

The purpose of this report is to ask Mayor and Cabinet for authorisation to appoint the contractor listed below to carry out an upgrade of the Borough's CCTV infrastructure. This follows the Council undertaking an open market, OJEU level tendering exercise to find the most economically advantageous, high-quality contractor to deliver this project. After receipt, clarification, evaluation and moderation of the submitted bids, Officers recommend that the Council engages Eurovia Infrastructure Limited (CCTV Division) to carry out this work.

Timeline of engagement and decision-making

IP CCTV modernisation plan approved by Capital Board Program January 2018

IP CCTV modernisation plan approved by Mayor & Cabinet Approval April 2018

Capital Board Program approve increased funding for IP CCTV modernisation plan for VMS & Recording system replacement July 2019

IP CCTV modernisation plan, Mayor & Cabinet Approval to Procure June 2020

Procurement Process started on the 25th of September 2020

1. Summary

- 1.1. Following approval by the Mayor and Cabinet in June 2020 for the CCTV department to go out to tender to procure a supplier to install a new IP CCTV system for the Council an OJEU level tendering exercise was undertaken. This resulted in 16 expressions of interest and 5 tenders were submitted. Following the conclusion of the evaluation process, the tender from Eurovia Infrastructure Limited (CCTV Division) is now recommended for acceptance. This report sets out the evaluation of the tenders received and the reasons why the successful tenderer provided the most economically advantageous bid.
- 1.2. Commercially confidential elements of the process are set out in the Part 2 report.

2. Recommendations

- 2.1. It is recommended that the Mayor and Cabinet approve the appointment of Eurovia Infrastructure Limited to commencement of the upgrade the CCTV cameras, transmission and CCTV control room equipment, based on their tender, for a period of 12 to 13 months at an agreed cost of **£984,876.31**

3. Policy Context

- 3.1. The Council's Public Space CCTV System supports the following priorities in the Corporate Strategy 2018 to 2022.
 - a. Priority, 1: Open Lewisham, Lewisham is a welcoming place of safety for all, where we celebrate the diversity that strengthens us;
 - b. Priority 4: Building an inclusive local economy, everyone can access high-quality job opportunities, with decent pay and security;
 - c. Priority 6: Making Lewisham Greener, Everyone enjoys our green spaces, and benefits from a healthy environment as we work to protect and improve our local environment and
 - d. Priority 7: Building safer communities, every resident feels safe and secure living here as we work together towards a borough free from the fear of crime.

Is this report easy to understand?

Please give us feedback so we can improve.

Go to <https://lewisham.gov.uk/contact-us/send-us-feedback-on-our-reports>

- 3.2. The Safer Lewisham Partnership plan of 2019/20 showed that, whilst the number of total notifiable offences remains relatively stable, violent crime, which includes knife crime, violence against the person and gun crime, shows an upward trend. Tackling violence related to drug dealing follows a, 'multi-faceted approach has shown significant enforcement outcomes for those organising and leading the offending alongside reductions in drug offences, youth custody and knife injury for under 25-year olds'. The Mayor's Office for Policing and Crime priorities for 2017-21 again focus on reducing violence against the person, common assault and non-domestic violence, specifically.
- 3.3. The control room operates CCTV systems installed in public areas and on Lewisham Homes estates, together relocatable cameras that can be installed in hotspots, temporarily. The CCTV Control Room Operator Service supports the Safer Lewisham Partnership with its key aims and objectives of: to reduce the fear of crime; to deter crime; to detect crime and provide evidence of offences; to assist in the management of town centres and housing estates; to enhance community safety, assist in developing the economic well-being and encourage greater use of the facilities and amenities of the borough; to assist the Authority in its enforcement and regulatory functions; to assist in highways management; to support civil proceedings; and to support the Council's integrated transport policy.

4. Background

- 4.1. Lewisham Council's public area CCTV cameras surveil the town centres and other areas with historically high levels of crime and antisocial behaviour, including searching for vulnerable & missing people, monitoring for street robberies, assisting the emergency services when dealing with RTC (Road Traffic Collisions) and other incidents. Our aim is to assist in keeping the public and areas we cover safe and gathering evidence to assist the appropriate authorities to take action against anyone who transgresses the law. There are about 150 cameras surveilling public areas. The systems are managed and operated at the secure control room, which is staffed 24-hours per day.
- 4.2. The cameras were installed over twenty years ago and, although they have been maintained regularly, have deteriorated over time and are no longer fit for purpose. It is proposed to replace the analogue CCTV cameras with new, digital cameras and transmission that will have the added benefit of future-proofing the system as analogue equipment is no longer available nor supported by its manufacturers.
- 4.3. The supplier is to be responsible for the supply and installation of equipment to replace the existing public space CCTV cameras, transmission, display, control and recording equipment.

5. Evaluation Process

- 5.1. Officers evaluated bids on the basis of the most economically advantageous tender, assessed on the following weighted:

(a) Financial	50%
(b) Service Delivery	30%
(c) Project Management	10%
(d) Health and Safety	5%
(e) Social Value	5%
- 5.2. Scoring of the quality part was on the basis of 0 to 10.
- 5.3. Below are the quality sub-criteria:

Is this report easy to understand?

Please give us feedback so we can improve.

Go to <https://lewisham.gov.uk/contact-us/send-us-feedback-on-our-reports>

MS1a)	Please provide a detailed and clear proposal on how you will deliver the service outlined in the specification.
MS1b)	Please provide a complete list of the equipment to be installed, an outline system schematic and manufacturers' equipment specifications (please attach any specifications along with your submission); also include acceptable methods of system security for remote access.
MS1c)	Please describe how the Meyertech Fusion system is to be separated from the community safety / public space CCTV system and retained for the operation of the Lewisham Homes systems.
MS1d)	Please describe the system to be supplied and installed in Blackheath from edge to core.
MS1e)	Please provide details of the training you will provide for operators, supervisors and managers as part of your service offer.
MS1f)	Please detail your defects liability period, describe the elements of the services and how response and repair targets are to be met.
MS1g)	Please provide details of the third-party support and maintenance contracts that are to support the services.
MS1h)	Please provide details of the project and contract management teams that will be involved in the project including their skills, experience and qualifications and accreditations sufficient to meet all elements of the specification. Please outline their key roles and positions; the appropriate qualifications, accreditations and skills they possess and whether or not they have received formal training in the installation, maintenance and commissioning of equipment by the various manufacturers involved.
MS1i)	Please outline your proposed Exit Plan, showing that all data used in the delivery of the services will be made available to the Council in a re-usable format.
MS2a)	Provide your proposed project timetable of works/services in the form of a Gantt chart (please attach this along with your submission) with clear dates for each milestone, and a detailed project management methodology. Please describe and explain the details included in this chart.
MS2b)	"Provide (please attach along with your submission) anonymised examples of three previous tests you have carried out:
	1. Standard Factory Acceptance Test (FAT)
	2. Soak Test
	3. Standard Site Acceptance Test (SAT)"
MS2c)	"Provide (please attach along with your submission) your risk register or risk assessment. Please detail below how this: <ul style="list-style-type: none"> • Clearly identifies barriers, challenges and potential major risks to the programme and mitigates these risks through the possibility of escalation, the provision of testing and existence of a contingency plan, with a view to minimising downtime and disruption to the service • Shows your commitment and capacity to avoid risk by communicating and working effectively with the Council and the service's stakeholders during this project. • References your policies and procedures on risk management including a

Is this report easy to understand?

Please give us feedback so we can improve.

Go to <https://lewisham.gov.uk/contact-us/send-us-feedback-on-our-reports>

	risk log, identification of live risks and a risk mitigation plan"
MS3a)	Please describe your Health and Safety procedures - including First Aid, Emergency and Fire procedures - and how you will ensure that all members of your staff and others will remain safe throughout the term of the contract.
MS3b)	Please describe your experience of carrying out risk assessments and include any relevant, worked examples (please attach along with your submission) and ensure that your answer makes reference to any updated guidance in light of the COVID-19 pandemic.
MS4	Please detail how you meet the requirements for supporting Social Value as set out in Appendix I (Social Value) to this service's Specification. Please detail how you meet the requirements for supporting local businesses, supporting local employment and maximising employment opportunities for Lewisham residents.

- 5.4. The contracting strategy and methodology developed and previously reported to Members has been followed and the approach taken is consistent with the information published in the Official Journal of the European Union (OJEU) Notice as are the processes used to complete the tender evaluation, which have also been followed by the Council in the consideration of proposals received. The processes used are designed to ensure the completion of the tender process in a fair and transparent manner and to provide protection from potential claims which might arise from any unsuccessful bidders around the completion of the contracting process.
- 5.5. Following the placement of an advertisement in the Official Journal of the European Union (OJEU) in September 2020 and also on Contracts Finder, 16 organisations expressed an interest in delivering the project. 9 didn't respond and 5 returned a tender. 1 was found to be invalid on its return and 1 did not reach the required minimum score during the evaluation process. Further details are provided in the Part 2 report. This left 3 tenders to be fully considered.

6. Synopsis of the Bid received

Financial: Scoring Summary

- 6.1. Please see Part 2 report

Companies synopsis

- 6.2. Please see Part 2 report

Conclusion

- 6.3. As stated in the synopsis of Eurovia Infrastructure Ltd's bid, it was the most economically advantageous to the Council. Their proposal / tender submission was clear in terms of methodology and equipment that they would use. Their timeframe was clearly laid out with details of the work involved in the Specification and a clear understanding of the risks. We therefore recommend that they are awarded this contract.

7. Financial implications

- 7.1. This report seeks approval to award the contract to Eurovia Infrastructure Limited to upgrade the Council's CCTV equipment.
- 7.2. The cost is **£984,876.31** and there is provision for this expenditure in the Council's capital programme.

Is this report easy to understand?

Please give us feedback so we can improve.

Go to <https://lewisham.gov.uk/contact-us/send-us-feedback-on-our-reports>

8. Legal implications

- 8.1. The Council's Constitution contains requirements about how to procure and manage contracts. These are in the Contract Procedure Rules (Constitution Part IV). Some of the requirements in those Rules are based on the procurement Regulations (PCR 2015) with which the Council must comply. An open tender process was followed with the tender of this CCTV upgrade contract in accordance with the Contract Procedure Rules and PCR 2015.
- 8.2. Under the Contract Procedure Rules, the value of the contract this report recommends to be awarded to Eurovia Infrastructure Limited means that it is a Category A contract. As such Mayor and Cabinet has authority to approve this recommendation. The report sets out the reasons why officers recommend Eurovia Infrastructure Limited on the basis that its tender provided the most economically advantageous bid.
- 8.3. If the proposal to award the contract is approved, an award notice must be published on OJEU (Official Journal of European Union) (and Contracts Finder in the prescribed form.
- 8.4. The Public Services (Social Value) Act 2012 requires that when the Council is procuring services above the EU threshold – as is the case here - it must consider, before commencing a procurement process, how the procurement might be conducted so as to improve the social, economic and environmental wellbeing of the area. The matters to be considered must only be those relevant to the services to be procured and it must be proportionate in all the circumstances to take those matters into account. The Council has adopted a Social Value policy which has been applied given that method statement 7 asks tenderers to show how Social Value would be met; and the Council's Sustainable Procurement Code of Practice will has been applied to the contract. The report sets out the how social value would be addressed through the award of this contract, and any future decision by the decision maker will also need to take those matters into consideration.
- 8.5. The Council has a public sector equality duty (the equality duty or the duty - The Equality Act 2010, or the Act). It covers the following protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 8.6. In summary, the Council must, in the exercise of its functions, have due regard to the need to eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act; advance equality of opportunity between people who share a protected characteristic and those who do not; and foster good relations between people who share a protected characteristic and those who do not.
- 8.7. It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed above. The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for Mayor and Cabinet, bearing in mind the issues of relevance and proportionality. Mayor and Cabinet must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.
- 8.8. The Equality and Human Rights Commission (EHRC) has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance. The Council must have regard to the statutory code in so far as it relates to the duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that

Is this report easy to understand?

Please give us feedback so we can improve.

Go to <https://lewisham.gov.uk/contact-us/send-us-feedback-on-our-reports>

are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found on the EHRC website.

- 8.9. The EHRC has issued five guides for public authorities in England giving advice on the equality duty. The 'Essential' guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice.

9. Equalities implications

- 9.1. The Council's Comprehensive Equality Scheme (CES) for 2016-20 provides the overarching framework and focus for the Council's work on equalities and helps to ensure compliance with the Equality Act 2010. The CES has five objectives as follows:-
- Tackle victimisation, discrimination and harassment
 - Improve access to services
 - Close the gap in outcomes between citizens
 - Increase mutual understanding and respect within and between communities
 - Increase participation and engagement
- 9.2. Of the above objectives, it is expected that the performance and exercise of this function will make a particular contribution towards tackling victimisation, discrimination and harassment. An example of this is by providing evidence to support allegations of incidents of hate crime in the borough. All characteristics protected under the Equality Act 2010, will benefit from the provision of this service.

10. Climate change and environmental implications

- 10.1. There are no environmental implications associated with this report.

11. Crime and disorder implications

- 11.1. The CCTV systems help the Safer Lewisham Partnership create more secure town centres and housing estates, through the reduction of crime and the fear of crime. Integrated CCTV surveillance with high-resolution cameras and effective video-analytics has been found to help to reduce crime and anti-social behaviour, consistently, and to minimise its effect.

12. Health and wellbeing implications

- 12.1. There is no negative effect from increasing the efficiency of the Council Public Space CCTV system, it will only have a positive effect on the health & wellbeing of the people within the boroughs boundary at any given time, as the Council will be better able to help detect crime, incidences and accidents and be able to reports these to the appropriate emergency services via our Airwaves radio or to Council Officers etc.
Background papers
- 12.2. Lewisham Corporate strategy, Open Lewisham & Building Safer.
<https://lewisham.gov.uk/mayorandcouncil/corporate-strategy>

Is this report easy to understand?

Please give us feedback so we can improve.

Go to <https://lewisham.gov.uk/contact-us/send-us-feedback-on-our-reports>

13. Social Value implications

- 13.1. As part of their bid, Eurovia have committed to the following in terms of Social Value:
- 13.2. Employment, Skills and Economy – Eurovia have committed to collaborating with the Lewisham Service Providers Forum to support Lewisham residents into training and employment opportunities created during the delivery of the Project.
- 13.3. Creating a Greener Lewisham – Eurovia have committed to working with Lewisham Council's Sustainable Resources Group to meet the KPI objective of creating a greener Lewisham. They have an Environmental Policy against which requires them to minimise the amount of natural resources they use and waste that they send to landfill.
- 13.4. Training Lewisham's Future – Eurovia have committed to promote apprenticeship opportunities at local schools and colleges, using local training providers and internal facilities to deliver training and developing the workforce of the future by identifying skills gaps and future requirements for Apprentices, inspiring the next generation to take up a career in the industry. They have also committed to work with the Careers and Enterprise Company to identify local schools and opportunities for longer term partnerships.
- 13.5. Making Lewisham Healthier – Eurovia is a founding signatory to Global Action Plan's 'Business for Clean Air' initiative which was launched in June 2020. In common with Lewisham, they are tackling their fossil fuel sources of air pollution, from transport and buildings, and have in place a plan to reduce their carbon footprint by 40% in 2030 so that it is at net zero by 2050.

14. Background papers

N/A

15. Glossary

15.1. N/A

16. Report author and contact

16.1. Daniel Fish-Halvorsen, Public Space CCTV Manager, Daniel.fish-halvorsen@lewisham.gov.uk

17. Comments for and on behalf of the Executive Director for Corporate Resources

17.1. John Johnstone, Acting Group Finance Manager 0208 314 7736
john.johnstone@lewisham.gov.uk

18. Comments for and on behalf of the Director of Law, Governance and HR

18.1. Stephanie Fleck (ref SP) Principal Lawyer 0208 314 9968
Stephanie.fleck@lewisham.gov.uk

Is this report easy to understand?

Please give us feedback so we can improve.

Go to <https://lewisham.gov.uk/contact-us/send-us-feedback-on-our-reports>